



Notice of Election and Ballot for the Provost's Advisory Committee on Promotion and Tenure

To: Tenured and Tenure-Track Faculty
From: Ramesh Raina, Senate Agenda Committee Chairperson
Margaret Hermann, Senate Committee on Appointment and Promotions Chairperson
Date: February 27, 2018

On behalf of the Senate, we would like to let you know that, if you are part of a faculty electorate that will be electing a representative, a ballot will be sent to you on Thursday, March 1, 2018 for the purpose of electing representatives to the Provost's Advisory Committee on Promotion and Tenure (Advisory Committee).

Please take this opportunity to review details about the election and ballot and review the attached listing of tenured professors eligible to serve as a faculty representative in your electorate. Because there will not be an election this year in the College of Arts and Sciences—Humanities (Electorate 2) nor in the College of Visual and Performing Arts (Electorate 12), ballots for those electorates are not attached.

1. What is the purpose of the Advisory Committee?

In May 2014, the Board of Trustees, against the recommendation of the Senate, changed the faculty promotion policies and set an expectation of new directions in our approach to making tenure decisions. The most important element of the new policy was to make the promotion process consistent with the tenure process, with equivalent paths from the schools and colleges through the provost and to the Chancellor and the Board of Trustees. To assist in implementing this new direction, the Advisory Committee, a University-level review and advisory committee, was established.

The Advisory Committee is comprised of senior faculty who assist the provost in promoting the highest academic standards across the University. The Advisory Committee's advice is intended to balance comparable excellence across the schools and colleges with the need to support the specific excellence of each.

The Advisory Committee will read all candidate files designated by the Office of Academic Affairs to contain substantive disagreements between any layers of recommendation and those files that have the strong possibility of a negative determination. The Advisory Committee's members will engage in timely consultation with the provost, offer an advisory vote, but will not issue a formal report or consider appeals.

2. Who served in the 2016-2017 academic year?

Electorate	Faculty	Start of Term	End of Term
1	Gwendolyn Pough	Sep-2016	Sep-2018
2	Carol Faulkner	Jan-2016	Sep-2017
3	Shobha Bhatia	Jan-2016	Sep-2017
3	Julie Hasenwinkel ¹	Sep-2016	Sep-2018
4	Ralph Zito	Jan-2016	Sep-2018
5	Kelly Chandler-Olcott	Jan-2016	Sep-2017
5	Rochelle Ford	Jan-2016	Sep-2017

¹ This member's term concluded after the 2016-17 academic-year due to appointment as senior associate dean.

3. What is the new composition of the electorates and why was it changed?

Following a review of the Advisory Committee's first two years by the University Senate Committee on Appointment and Promotions, and in the spirit of ensuring greater disciplinary diversity and representation on the Advisory Committee, the electorates have been reconfigured. The Advisory Committee continues to be chaired by the provost and includes the vice president for research (or another full professor designee of the provost), and the associate provost for faculty affairs, the latter of whom serves as convener of the Advisory Committee.

Beginning this academic year, the Advisory Committee will have a different composition than in the first two years of the Advisory Committee's existence. The Advisory Committee now will include twelve electorates with one representative from ten of the eleven academic schools and colleges. The College of Arts and Sciences will have two representatives—one from the humanities and one from the sciences. Each school and college now will elect a representative(s) who will be eligible to be called upon by the provost to review individual cases. Each representative will serve for a period of two years.

As needed, the associate provost for faculty affairs will convene seven members from the pool of twelve elected Advisory Committee members to review individual cases. Those seven members will be selected based on disciplinary closeness with that of the faculty member whose case is under review, but will not be a person who has had any prior role in the tenure of promotion review or recommendation relating to that particular case within a department, school, or college. Those Advisory Committee members currently serving out an existing term will continue to represent their respective school or college electorate for the remainder of that Advisory Committee member's current term. Only those electorates with a vacancy* will receive a ballot to cast a vote.

Electorate	School/College	Representative
1	Architecture	*
2	Arts and Sciences—Humanities	Gwendolyn Pough (term expires May 2018)
3	Arts and Sciences—Sciences	*
4	Education	*
5	Engineering	*
6	Falk	*
7	iSchool	*
8	Law	*
9	Maxwell	*
10	Newhouse	*
11	Whitman	*

Electorate	School/College	Representative
12	Visual and Performing Arts	Ralph Zito (term expires May 2018)
--	Vice Chancellor and Provost	Michele G. Wheatly, Chair
--	Vice President for Research	John Liu
--	Associate Provost for Faculty Affairs	LaVonda Reed, Convener

* Represents a vacant position.

4. Why might I be voting again?

Elections are conducted as necessary to fill vacancies. Currently, there are vacancies in ten electorates. Professors Bhatia, Chandler-Olcott, Faulkner, and Ford have completed their two-year terms. Professor Hasenwinkel has commenced service in the role of senior associate dean, and additional vacancies have opened due to the changes in the Advisory Committee's composition.

5. Who is eligible to vote in the election for representatives to the Advisory Committee?

All tenured and tenure-track Syracuse University faculty members are eligible to vote for Advisory Committee representatives within their electorate.

6. Who is eligible to serve on the Advisory Committee?

Only tenured full professors are eligible to serve on the Advisory Committee, as members must be eligible within their respective school or college to vote on all promotion and tenure cases, including those cases for promotion to full professor. In cases where a faculty member serves on a school or college committee, that faculty member must recuse themselves from the deliberations of the Advisory Committee including cases in which they have had a prior role. While all members of the Advisory Committee must be full professors, there is no requirement of prior or current service on a school or college promotion and tenure committee.

Additionally, certain faculty in administrative roles, including deans, senior associate deans, the provost, the associate provost for faculty affairs, the vice president for research, and the Chancellor will not appear on the ballot. Depending on their promotion and tenure responsibilities, certain faculty serving in other administrative roles may not be eligible to serve on the Advisory Committee and may not appear on the ballot.

7. What is the process for voting?

The Senate Committee on Appointment and Promotions and the Senate Agenda Committee will administer the election for the Advisory Committee. All eligible voters will receive an electronic ballot via email. All tenured and tenure-track faculty have been assigned to an electorate and will vote for three representatives from their respective electorate. The electorates are as follows:

Electorate	School/College	Representative
1	Architecture	*
2	Arts and Sciences—Humanities	Gwendolyn Pough (term expires May 2018)
3	Arts and Sciences—Sciences	*
4	Education	*
5	Engineering	*
6	Falk	*
7	iSchool	*

Electorate	School/College	Representative
8	Law	*
9	Maxwell	*
10	Newhouse	*
11	Whitman	*
12	Visual and Performing Arts	Ralph Zito (term expires May 2018)
	Vice Chancellor and Provost	Michele G. Wheatly, Chair
--	Vice President for Research	John Liu
--	Associate Provost for Faculty Affairs	LaVonda Reed, Convener

* Represents a vacant position.

8. What is the timeline for the election process?

An email containing the ballot link will be sent to faculty on Thursday, March 1, 2018. The voting will begin on Thursday, March 1, 2018 and will remain open for one week—closing on Wednesday, March 7, 2018.

9. What is the process for selecting the representatives?

After the election closes, the chairperson of the Senate Committee on Appointment and Promotions or the chairperson's delegate, will contact the top vote getters in each electorate and will present a slate of three from each electorate to the provost. The provost will select candidates from the slate for Advisory Committee membership.

10. If I have a joint or courtesy appointment, in which electorate will I vote?

Any tenured or tenure-track faculty with either a joint or courtesy appointment will vote in the electorate of their primary faculty appointment. Any faculty member with such an appointment who would prefer assignment to the electorate of their secondary faculty appointment, please contact us by February 28 at susenate@syr.edu. No faculty member is eligible to vote more than once or in more than one electorate.

11. Whom should I contact with questions?

If you have any technical questions about voting, please email help@syr.edu or call 315-443-2677.

For all other questions, please contact susenate@syr.edu.